

Site O&M Manager

Job Title: Site O&M Manager	Area: UK BU
Manager: Gary McGougan	Department: Asset Management
Professional Category: XX	Country: UK

General Description:

The Operations & Maintenance Manager is responsible for delivering and supporting the definition and implementation of the operations and maintenance strategy for Moray West Offshore Wind Farm, ensuring that it's aligned with the boards requirements and all applicable laws, regulations, and industry best practice.

The Operations & Maintenance Manager will work closely with the project Senior Management Team and OFTO O&M Manager.

The Operations and Maintenance Manager is responsible for playing a key role in the safe and efficient operation and maintenance of all civil and structural infrastructure (both onshore and offshore), Wind Turbine Generators, quayside facilities, warehouses, and any temporary offsite storage facilities.

Specific Responsibilities:

- Champion a safe work culture and environment
- Responsible for a team of approximately 10 to 14 persons.
- Be a major stakeholder in the planning, management, and execution of all O&M activity.
- Manage all OEM, and other operations occurring individually or simultaneously within the windfarm.
- Report on Operational Status as part of the O&M management team.
- Monitoring and reporting of operational performance against key performance indicators.
- Prompt reporting and investigation of defects, and under performance.
- Manage and maintain the operations team including Operations Supervisor, Maintenance Planner, Operations Engineer and Offshore Technicians.
- Manage the activities of all subcontractors executing scopes of inspection and maintenance activity.
- Responsibility for Operations team performance via use of HR tools, personal development plans, training needs assessment.
- Use and support the development of operation management systems and planning tools.
- Responsible for predicting resource requirements based on forecasted work activities.
- Responsible for forecasting and analysis of logistics costs, including CTV, Jack Up, Survey Vessels and any associated port fees.
- Responsible for the identification and management of strategic spares for Control Systems, Marine Facilities and Civil & Structural Infrastructure.
- Support in risk management and continuous improvement processes.
- Identification of training and development needs within the O&M team.
- Support in the tendering and negotiation of O&M contracts and service agreements.

Required Academic Skills:

- Minimum HND in Marine/Electrical/Mechanical Engineering or Equivalent (NVQ L4 and Above).
- Evidence of extensive industry specific technical training.
- All current offshore certifications.
- IOSH Managing Safely / NEBOSH General Certificate.

Required Professional Experience:

- Extensive experience in an O&M environment within the offshore wind industry is essential for this role (preferably 5 to 7 years in supervisory management).
- Experience of installation and/or commissioning of WTG or closely related assets.
- Significant experience at operations manager, supervisor, shift manager with demonstrable responsibility for documentation packages as authorizing engineer or similar.
- Offshore or WTG experience at supervisory level within a Turbine OEM would be an advantage.
- Extensive experience of the management of electro mechanical safety rules systems (preferably with experience as an authorized person or senior authorized person).
- Experience of contract management processes and procedures.
- Experience of incident control / crisis management (Preferable).

Required Knowledge:

- Good knowledge of maintenance management and process control systems.
- Good knowledge of planning tools.
- Good knowledge of Microsoft Office Applications.
- Knowledge of Electro Mechanical or WTG Safety Rules would be an advantage.

Languages:

The project has an international team of employees, and the working language is English. Candidates need to be fluent in English both spoken and written. Other languages will be highly valued.

Other:

- Full driving license.
- The role will primarily be based at Moray West Offshore Wind Farms Operations & Maintenance Centre located in Buckie, Morayshire.
- Requirement to travel for limited durations of time with short notice to other locations such as Edinburgh, OEM facilities, offsite storage facilities etc.
- Ability to provide out of hours on call support as part of an emergency response rota or work weekends (when required).